



Industrial Waste Program Delegation of Signature Authority Form

The King County Industrial Waste Program's governing ordinance requires that all wastewater discharge applications and user (self-monitoring) reports be signed by an authorized representative of the industrial user. "Authorized representative of industrial user" is defined by King County Code 28.82.050 as follows:

"Authorized Representative of Industrial User" may be:

- A. *The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation.*
- B. *The manager of one or more manufacturing, production, or operating facilities, but only if the manager:*
 - 1. *Is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations;*
 - 2. *Can ensure that the necessary systems are established or actions taken to gather complete and accurate information for control mechanism requirements and knowledgeable of King County reporting requirements; and*
 - 3. *Has been assigned or delegated the authority to sign documents, in accordance with corporate procedures.*
- C. *A general partner or proprietor if the industrial user is a partnership or proprietorship, respectively.*
- D. *A director or highest official appointed or designated to oversee the operation and performance of the industry if the industrial user is a government agency.*
- E. *The individuals described in A through D above may designate an authorized representative if:*
 - 1. *The authorization is submitted to King County in writing; and*
 - 2. *The authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company or agency.*

Signature authority to sign reports and applications that are submitted to the King County Industrial Waste Program (KCIW) may be delegated to an individual or a position. If you wish to delegate signature authority as described in paragraph E above, **please complete the form on the next page and submit it to the King County Industrial Waste Program, 130 Nickerson Street, Suite 200, Seattle, Washington 98109-1658.**

You may also submit this information on your own letterhead. This delegation of signature authority may be amended by the industrial user at any time by providing KCIW with a new delegation of signature authority form or by letter.



Industrial Waste Program Delegation of Signature Authority Form

Industrial User Information

company/agency name

permit/authorization number

Name(s) or Position(s) and Signature of Delegated Authorized Representative

(Must meet requirements in paragraph E on previous page.)

1. _____
name or position

signature (if delegating a person)

2. _____
name or position

signature (if delegating a person)

3. _____
name or position

signature (if delegating a person)

Name, Title, and Signature of Person Authorizing this Delegation of Signature Authority

(Must meet requirements in paragraphs A, B, C, or D on previous page.)

By signing below, I certify that I am an authorized representative of the industrial user named above because I meet the requirements of King County Code 28.82.050 subsection:

Check one: ☐ A ☐ B ☐ C ☐ D

name

title

signature

date